## **USING THIS FORM**

- Data Element Nos. 1-12 are prepared by surety.
   Data Element Nos. 13-14 prepared by the clerk or judge.
   Data Element Nos. 15-17 prepared by person to whom the person was surrendered if capias was executed.
- **2.** Attachments none.
- **3.** Preparation details
  - a. The Surety's Capias may be issued by the court where the accused is required to appear or the court of the jurisdiction where the accused was released on bond. See Va. Code \$ 19.2-149.

	Y'S CAPIAS AND ECE RELEASE 2	VA. CODE § 19.2-149	Case NoCircuit Court
Commonwe	ealth of Virginia v	3)	Circuit Court
SURETY'	S NAME		BOND AMOUNT 5
PART A	COURT TO WHICH DEFENDANT WAS BO The Accused is required to appear before the C		
	on	CITY OR COUNTY  7  DATE AND TIME	
PART B	LOCATION WHERE DEFENDANT WAS BOTH The Accused was released on a recognizance to Court named above in block A [OR]		Circuit Court
CHARGE	10		
	E RELEASE I, the undersigned surety for the pove, request a capias for the arrest and surrender DATE		
YOU ARE	S CAPIAS TO ANY AUTHORIZED OFFICER, HEREBY COMMANDED in the name of the Cothe city or county named in Part A above.		
	ATE AND TIME ISSUED		CLERK □ JUDGE
16	DATE AND TIME	NAMI	E AND TITLE

## **DATA ELEMENTS**

- 1. Court case number. (If case number not known, ask clerk.)
- 2. Name of court issuing this Capias.
- **3.** Name of accused.
- **4.** Name of surety.
- **5.** Amount of bail bond secured by surety.
- 6. Name of court to which the accused was required to appear as stated on the bail bond, Conditions of Release and Recognizance.
- **7.** Date and time of scheduled appearance.
- **8.** Check this box if bonded in court indicated in Data Element No. 6, otherwise, complete Data Element No. 9.
- 9. Name of court if released on bail by an officer of a court in a jurisdiction other than the court named in Data Element No. 6, <u>if applicable</u>. If released by magistrate or district court, indicate the name of the appropriate district court.
- **10.** Charge on which the accused was bonded as stated in bail bond.
- **11.** Date on which surety signed the request.
- **12.** Signature of surety.
- **13.** Date and time of issuance of Surety's Capias. Filled out by Clerk.
- **14.** Signature of person issuing Surety's Capias. Check the appropriate title box. Filled out by Clerk.
- 15. Name of person who surrendered the accused to the sheriff or (in court) to the court. <u>Not filled</u> out by surety online.
- **16.** Date and time that accused was surrendered into custody. Not filled out by surety online.
- 17. Signature and title of person into whose custody the accused was surrendered. Not filled out by surety online.